



**\$5,000**  
**SIGNING BONUS**

for newly hired Correctional Officers

# Food Service

Delaware Department of Correction



## JOIN OUR FOOD SERVICE TEAM!

Food Service Officers manage the preparation and distribution of three nutritious meals each day following a master menu that is developed in consultation with a registered dietitian. Food Service Officers are responsible for inventory and supply and for training and supervising inmate kitchen workers to ensure proper and safe food handling by all employees.

Food Service Officers complete the Correctional Employee Initial Training (CEIT) academy and are sworn Correctional Officers who are designated to Food Service. Food Service Officers report through a chain of command under the Bureau of Prisons. Priority is always given to safety and security.

## FOOD FOR THOUGHT

The Food Service Unit employs nearly 100 staff across all facilities who prepare more than 20,000 meals each day and more than seven million meals annually.



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# FOOD SERVICE

## PRIMARY RESPONSIBILITIES

- Prepare menus that meet Recommended Dietary Intake (RDI).
- Maintain sanitary kitchen facilities to meet American Correctional Association (ACA) and state public health standards.
- Maintain food supply inventory.
- Support staff development
- Oversee all food preparation activities.
- Train and supervise inmate kitchen workers to ensure proper and safe food handling by all employees.

## EDUCATIONAL OPPORTUNITIES

- ServSafe Food Safety Certification



## CAREER LADDER

### Correctional Officer/Youth Rehab Food Service Specialist I & II:

\$57,200 Yearly Minimum (Correctional Officer/Youth Rehab Food Service Specialist I) to \$83,242 Yearly Maximum (Correctional Officer/Youth Rehab Food Service Specialist II) + Shift Differential

**Career Ladder from Correctional Officer/Youth Rehab Food Service Specialist I to II:** (Pay grade 8 to 9) with competitive opportunity for further advancement.

**Please note:** DOC Food Service position titles include "Youth Rehab" due to the use of this position classification by multiple state agencies. DOC Food Service positions supervise adult offenders only.

## SHIFTS

**JTVCC and HRYCI:** 12:00 AM – 8:00 AM / 4:00 AM – 12:00 PM / 11:30 AM - 7:30 PM.

**All other locations:** 4:00 AM – 12:00 PM / 11:00 AM – 7:00 PM.

**All Locations:** Variable shifts as needed.

## ASSIGNMENT REGIONS

**Northern:** Howard R. Young Correctional Institution and Plummer Community Correction Center

**Northern Satellite:** Baylor Women’s Correctional Institution and Hazel D. Plant Women’s Treatment Facility

**Central:** James T. Vaughn Correctional Center and Community Corrections Treatment Center

**Southern:** Sussex Correctional Institution, Sussex Work Release Center and Sussex Violation of Probation Center



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